

STUDENT VISA APPLICATION PROCESS



STAGE 1

Parent submit to **JIS ADMISSIONS**

- COPY** of Student Passport
COPY of Parent Passport
- LETTER** of Employment
- COPY** of Birth Certificate
- COMPLETED** Student Pass Application Form
**Admissions will provide*

STAGE 2

School will apply for the **STUDENT VISA FORMS** from the **MINISTRY OF EDUCATION**



STAGE 3

School agent will go to **BRUNEI IMMIGRATION**



to apply for **STUDENT VISA APPROVAL LETTER**



STAGE 4

IF STUDENT IS NOT IN BRUNEI...

School will **EMAIL** the **STUDENT VISA APPROVAL LETTER** to parent.



OR

IF STUDENT IS IN BRUNEI...

MUST exit the country. This can be done by crossing the border into Malaysia (**30min drive**).

**May need Malaysian Visa*



STAGE 5

Upon **ENTERING** Brunei



Show the **STUDENT VISA APPROVAL LETTER** to the Immigration Officer

Pay \$20 (BND)

to get the **SINGLE ENTRY STAMP**



STAGE 6

Parent return to **JIS ADMISSIONS**



ORIGINAL Student Passport

and the **STUDENT VISA APPROVAL LETTER**

STAGE 7

School agent will go to **BRUNEI IMMIGRATION**



to endorse the **STUDENT VISA & MULTIPLE ENTRY VISA** stamped into their passport.



**Passport returned to parent or Boarding House team.*