



23 August 2021

Dear Parents,

Jerudong International School (JIS) Induction Programme Years 3 - 6

We are very much looking forward to your son or daughter joining the Junior School at JIS in August 2021.

In the light of the current COVID situation in Brunei, the School will now commence remotely rather than in person. Thus, there will be no in-person, face to face induction programme on **Friday, 27th August** as previously advised.

1. INDUCTION DAY PRESENTATION

Please take some time to go through this presentation: [Junior School Induction Day Presentation](#)

We would also like to take this opportunity to prepare you, your son and / or daughter for the online school community. When School restarts in person, we will arrange a specific induction to the school campus for you and your child / children at that time.

2. SCHOOL EMAIL ADDRESS

Your child's **school email address** and **login** is listed below. Your child will need this if they are required to access any of the Google apps during virtual school. If your child is entering Year 5 or 6 and will be using a Chromebook, they will need to use this email address to set up their new Chromebook. For more information regarding Chromebooks see this [link](#).

Your child's school email address: *Insert here*

Your child's password: *Insert here*

For any technical help, please contact our Helpdesk Team during Office Hours on help.desk@jis.edu.bn

3. FIREFLY - THE ONLINE PLATFORM

Firefly is a tremendous resource for our parents in both Junior and Senior School. Parents may login using your personal email address and the password you create. The two short videos will show you how to access Firefly:

[Firefly Login](#)

[VIDEO: Introduction to Firefly - PART 1](#)

[VIDEO: Introduction to Firefly - PART 2](#)

How virtual school will work and look like for parents and students will be emailed to everyone separately.

4. WHO TO CONTACT?

Joining a school online can be challenging. Your son or daughter's class teacher is here to help.



Please note that your child's Class Teacher will contact you personally from Wednesday 25th August onwards and before school starts. All class teachers will be in contact with the parents of the children in their class with further information about online school by the end of Friday 27th August.

Each Class listed below has the contact information for the class teachers in each Year.

YEARS 3-6

Year 3C Year 3H Year 3Y	Mrs Cullen Mrs Holmes Mrs Young	joanne.cullen@jis.edu.bn rebecca.holmes@jis.edu.bn caroline.young@jis.edu.bn
Year 4LB Year 4KB Year 4M Year 4R	Mrs Bean Mrs Burditt Mr Martin Mr Richards	leeann.bean@jis.edu.bn kate.burditt@jis.edu.bn darren.martin@jis.edu.bn tom.richards@jis.edu.bn
Year 5D Year 5M Year 5VM Year 5T	Mr Dillon Mrs McKay Mrs Moriarty Mr Thompson	sean.dillon@jis.edu.bn sara.mckay@jis.edu.bn victoria.moriarty@jis.edu.bn murray.thompson@jis.edu.bn
Year 6B Year 6C Year 6M Year 6W	Mr Burrows Mr Cole Mrs Margerison Mr Whitehead	stuart.burrows@jis.edu.bn sam.cole@jis.edu.bn salma.margerison@jis.edu.bn tim.whitehead@jis.edu.bn

5. VIRTUAL SCHOOL - SEESAW - THE ONLINE LEARNING PLATFORM

The Junior School uses Seesaw as a digital learning portfolio across the Junior School. Parents need to download the Seesaw family app onto their digital devices in order to access this. While we are working virtually you will need both the Seesaw family app and your child will need access to the Seesaw class app. Your child's teacher will send you a link to your child's Seesaw class for the family app and your child will be able to log into the class app using the log in details above.

This link gives more information about Seesaw: <https://web.seesaw.me/parents>

For technical help about Seesaw, please contact Mrs Vicky Kitchin our SeeSaw coordinator:
vicky.kitchin@jis.edu.bn

6. INFORMATION FOR NEW PARENTS

Please check the page on Firefly for New Parents:

<https://jis.fireflycloud.asia/parent-information-1/information-new-jis-parents>

This page is regularly updated for information on:

- Uniform
- Stationery Packs
- Instrumental Music Lessons
- Shop opening times
- Afterschool Care Club



The school shop is presently closed for in-person visits but Liza and Rachel, the shop team, are available online at jis.shop@jis.edu.bn for any questions regarding uniform and stationery.

7. **PARENT INFORMATION VIDEOS**

Please do ensure you have watched these short videos to help orient you to the school.

- [Parent Pass and Car Pass](#)
- [The Health Centre Team](#)
- [Meet our School Counsellors](#)
- [Food at JIS](#)

We realise this is a great deal of information. Please do not hesitate to call or email if anything is unclear. The admissions team can be reached on enrol@jis.edu.bn.

With best wishes,

Paul Bannister
Vice Principal / Head of Junior School

Anne Dickinson
Head of Admissions and Marketing