

1st July 2022

Dear Parents, Guardians and Caregivers,

RE: Textbooks at Jerudong International School – Students going into Year 9

As your child continues to transition through middle years, you can choose for JIS to **supply textbooks to you directly**. A booklist (with ISBN and price guide) is provided at the end of this letter if you wish to source the books yourself. **You will receive an order form via email before the start of the academic year where you can order the appropriate books depending on your language option choices.** All Year 7-9 students are expected to have the correct supportive textbooks by week 4 of the first term. The Year 9 textbooks include reading books for English, and textbooks to support your child's language options.

If you make an order with us we will invoice you shortly afterwards and your child will simply pick up their textbooks when notified. The collection point is the Student Textbook Collection room located in **R04** (ground floor R block).

Simplified



On time



Flexible



Cheaper



“How much will I pay?”

Once you have completed the order form, the order form will generate a total cost for the order. Accounts will directly invoice you after receiving your order. You can pay the bill directly to Accounts using cash, cheque or telegraphic transfer.

“When will I receive my books?”

Students and parents will receive an email notifying them when their textbooks are ready for collection. Students can collect at the Student Textbook Collection room located in **R04** (ground floor R block).

All students will have electronic access to the relevant chapters of the books for the first few weeks of term whilst orders are processed and collections occur.



“I already have some of the books. Can you reduce my bill?”

Yes. The system is flexible for you to select only the textbooks that you do not have, but need, in order to support your child's classroom and home learning.

“What if I change my course?”

Year 9 students rarely change courses. If you think your child may change courses, please get in touch via textbooks@jis.edu.bn. We will swap books to reflect a course change within the first two weeks of the school year, so long as the returned textbooks are in pristine condition. Please see the next section below for more information on buying additional books through the school.

“What if I need to buy a textbook later in the year?”

If a student loses a textbook, it is their responsibility to replace it. We do not generally keep a large stock of surplus textbooks, but if we happen to have a copy of the textbook you need then we can sell it to you for an additional charge. If we do not have the book in stock, the Accounts Department may be able to order a copy of a textbook on your behalf, but the price will reflect the book costs and shipping costs at the time of order. Shipping costs especially are likely to be higher.

“How do I pay?”

Payment instructions will be given with the order form. Accounts will directly invoice you after receiving your order. You can pay the bill directly to Accounts using cash, cheque or telegraphic transfer.

Yours faithfully,

The Textbook Team



Year 9 Subject Titles

Subject	Textbook	ISBN	Cost
English	Heroes	9780141302003	\$ 6.80
First Language Chinese	Cambridge IGCSE Chinese As A First Language Course Book	9781108434935	\$ 40.60
	Cambridge IGCSE Chinese As A First Language Workbook	9781108434959	\$ 10.70
Foreign Language Chinese	Cambridge IGCSE Mandarin Coursebook With Audio Cds	9781108772198	\$ 41.80
	Cambridge IGCSE Mandarin Workbook	9781108738910	\$ 12.50
Foreign Language Malay	Cambridge IGCSE Malay As A Foreign Language Student's Book Second Edition	9780008364465	\$ 36.60
	Cambridge IGCSE Malay As A Foreign Language Workbook Second Edition	9780008364472	\$ 12.70
French	Cambridge IGCSE French Student Book Third Edition	9781510447554	\$ 39.20
Spanish	Cambridge IGCSE Spanish Student Book Third Edition	9781510447578	\$ 39.20