

1<sup>st</sup> July 2022

Dear Parents, Guardians and Caregivers,

### RE: Textbooks at Jerudong International School – Students going into Year 8

As your child continues to transition into Year 8, you can choose for JIS to **supply textbooks to you directly**. A booklist (with ISBN and price guide) is provided at the end of this letter if you wish to source the books yourself. **You will receive an order form via email before the start of the academic year where you can order the appropriate books depending on your language option choices.** All Year 7-9 students are expected to have the correct supportive textbooks by week 4 of the first term. The Year 8 textbooks include reading books for English, and textbooks to support your child's language options.

If you make an order with us we will invoice you shortly afterwards and your child will simply pick up their textbooks when notified. The collection point is the Student Textbook Collection room located in **R04** (ground floor R block).

**Simplified**



**On time**



**Flexible**



**Cheaper**



#### **“How much will I pay?”**

Once you have completed the order form, the order form will generate a total cost for the order. Accounts will directly invoice you after receiving your order. You can pay the bill directly to Accounts using cash, cheque or telegraphic transfer.

#### **“When will I receive my books?”**

Students and parents will receive an email notifying them when their textbooks are ready for collection. Students can collect at the Student Textbook Collection room located in **R04** (ground floor R block).

All students will have electronic access to the relevant chapters of the books for the first few weeks of term whilst orders are processed and collections occur.



**“I already have some of the books. Can you reduce my bill?”**

Yes. The system is flexible for you to select only the textbooks that you do not have, but need, in order to support your child's classroom and home learning.

**“What if I change my course?”**

Year 8 students rarely change courses. If you think your child may change courses, please get in touch via [textbooks@jis.edu.bn](mailto:textbooks@jis.edu.bn). We will swap books to reflect a course change within the first two weeks of the school year, so long as the returned textbooks are in pristine condition. Please see the next section below for more information on buying additional books through the school.

**“What if I need to buy a textbook later in the year?”**

If a student loses a textbook, it is their responsibility to replace it. We do not generally keep a large stock of surplus textbooks, but if we happen to have a copy of the textbook you need then we can sell it to you for an additional charge. If we do not have the book in stock, the Accounts Department may be able to order a copy of a textbook on your behalf, but the price will reflect the book costs and shipping costs at the time of order. Shipping costs especially are likely to be higher.

**“How do I pay?”**

Payment instructions will be given with the order form. Accounts will directly invoice you after receiving your order. You can pay the bill directly to Accounts using cash, cheque or telegraphic transfer.

Yours faithfully,

*The Textbook Team*



## Year 8 Subject Titles

Subject	Textbook	ISBN	Cost
Bahasa Melayu	Buku Kerja Bahasa Melayu Negara Brunei Darussalam Tahun 8	9789814431705	\$ 5.80
English	Animal Farm	9780141182704	\$ 6.80
Foreign Language Chinese (Higher)	Easy Steps to Chinese 4: Textbook	9787561919965	\$ 44.20
Spanish	Viva! Pupil Book 2	9781447935261	\$ 23.30
	Viva! 2 Workbook A	9781447947134	\$ 9.00